

St Giles International

Junior Summer Camps 2009

KINGSTON | NOTTINGHAM | SOUTHAMPTON | READING | SAN FRANCISCO BAY AREA

Put a ✓ in the appropriate boxes and complete in CAPITAL letters

1 Personal Information

Family name of student First name..... Boy Girl
 Date of Birth..... Age..... Nationality First language
 Family name of parent/guardian First name Mr Mrs Ms
 Address
 City Postcode Country
 Telephone Number Fax Number E-mail address
 Name, telephone number (24 hours) and e-mail address of person to contact in emergencies

2 Where/how did you hear about St Giles International?

From friends From advertisements St Giles Website Agent (please specify)

3 What is the student's present level of English?

Beginner Elementary Pre-Intermediate Intermediate Upper Intermediate Advanced
 For how long has your child studied English?months/years
 Please give details of any English courses and examinations your child has taken (date taken/grade achieved)

4 Where does your child wants to study?

Kingston (UK) Nottingham (UK) Southampton (UK) Reading (UK) San Francisco Bay Area (USA)

5 Please tick the weeks your child wants to study. Minimum 2 weeks.

Week beginning:	28th June	5th July	12th July	19th July	26th July	2nd August	9th August
Kingston		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nottingham	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Southampton		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Reading		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
San Francisco Bay Area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Adventure Tours:

Scotland and the Highlands 19th July to 26th July
 Europe and Paris Disneyland 26th July to 2nd August
 California and Disneyland 26th July to 2nd August

Total number of weeks booked:

2 weeks 3 weeks 4 weeks 5 weeks 6 weeks 7 weeks

6 Supplementary information

Does your child have any allergies?.....
 Does your child take any medication?.....
 Does your child require a special diet (e.g. Vegetarian)?.....
 Has your child had any medical/ psychological or social problems that might affect his/her ability to follow or complete the course satisfactorily?.....
 Please give details of any special requirements relating to health, allergies, diet etc.:

7 Travel to and from the Junior Summer Camp

NB: All arrivals and departures are on Sundays

Return airport transfers from/to certain airports for groups of 12 students or more are included in the package price. We can arrange airport transfers for individual students or small groups on request. Charges vary according to the airport location. Please request information from St Giles Head Office.

Do you want us to arrange an airport transfer for your child? Yes No

If you answered No to the last question, please give the name and contact details of the person collecting your child from the airport:

Family name..... First name..... Mr Mrs Ms
 Address

City..... Postcode..... Telephone Number.....

Please supply the following information for all students:

Date of arrival <input type="text"/> / <input type="text"/> / <input type="text"/> (dd/mm/yy)	Time of arrival.....(24 hour clock)
Arrival location:.....	Arrival flight number:
Date of departure <input type="text"/> / <input type="text"/> / <input type="text"/> (dd/mm/yy)	Time of departure.....(24 hour clock)
Departure location:.....	Departure flight number:

8 Reservation and payment

NB: To be completed by students paying directly ONLY

For courses in the UK please return your completed enrolment form to Anglo European School of English Ltd.

Payments must be made in Pounds sterling.

- Course Deposit (£100)
- Or
- Nottingham, Reading and Southampton: Total fees (£590 per week, including course deposit)
- Kingston: Total fees (£625 per week, including course deposit)
- Adventure Tours: Scotland and the Highlands or Europe (£585)

For courses in the USA please return your completed enrolment form to St Giles San Francisco (San Francisco Bay Area).

Payments must be made in USA Dollars.

- Course Deposit (\$200)
- Or
- Total fees (\$1138 per week, including course deposit)
- Adventure Tours: California and Disneyland U\$1270. (Add U\$90 for Universal Studios)

- I enclose a cheque/draft
- My bank has sent an international bank transfer on(date) and I attach a photocopy of the bank transfer form
- Please debit my Visa/Mastercard account

Card Number ---- Card expiry date -

Issue Number (Debit Cards only) Security Code (last 3 digits on reverse of card)

Name (as on card)

Address of cardholder

Signature (as on card)

Declaration: I have read and understood the conditions of enrolment and I accept them.

Signature of parent/ guardian: Date:

9 Confirmation

Reservation for the UK: Complete this enrolment form and send it with a Course Deposit of £100 or the full fees to:

St Giles International Junior Summer Camps, 77 Lansdowne Road, Bournemouth, Dorset BH1 1RW, UK.

Fax: +44 (0)1202 552 849. Email: juniorcamps@stgiles.co.uk

The Course Deposit is part of the course fees, and will be deducted from the total fees payable.

Reservation for the USA: Complete this enrolment form and send it with a Course Deposit of \$200 or the full fees to:

St Giles International Junior Summer Camp, 785 Market Street, Suite 300, San Francisco CA 941103, USA.

Fax: +1 415 788 1923. Email: english@stgiles-usa.com

The Course Deposit is part of the course fees, and will be deducted from the total fees payable.

Payment: When we receive your Course Deposit, we will send you a Certificate of Registration with an invoice for the balance of fees payable. The total amount due must be received by this office or by our bank at least 28 days before the course begins in order to guarantee your place. You may send payment by cheque or bank draft, or your bank can transfer the fees directly to our bank. Cheques for the UK must be made payable to AESTG Ltd., and must be drawn in pounds sterling. Cheques for the USA must be made payable to St Giles Colleges Inc., and must be drawn in US\$. Bank charges, if any, must be paid by the student on arrival.

Bank accounts for St Giles Junior Summer Camps UK are held at:

National Westminster Bank, 105 High Street Winchester SO23 9AW, UK

Account name: AESTG Ltd Sort Code: 55-81-26 Account Number: 88053334

IBAN Number: GB83 NWBK 5581 2688 0533 34 SWIFT/BIC: NWBK GB 2L

The bank account for St Giles Junior Summer Camp USA is held at:

Bank of America, One Powell Street, San Francisco, CA 94102, USA

Account Number: 121000358 - 0066105249 Routing/Transit (ABA) Number: 14021-006 SWIFT Address: BNDCCAMMINT

For further information, please contact us at one of the following addresses:

St Giles International Head Office,
154 Southampton Row,
London WC1B 5JX

Tel: +44 (0) 20 7837 0404

Fax: +44 (0) 20 7278 5458

Email: juniorcamps@stgiles.co.uk

Anglo European School of English Limited,
77 Lansdowne Road,
Bournemouth, Dorset BH1 1RW.

Tel: +44 (0) 1202 558 658

Fax: +44 (0) 1202 552 849

Email: info@angloeuropean.org

St Giles San Francisco,
785 Market Street (Suite 300),
San Francisco, CA 94103-2024.

Tel: +1 415 788 3552

Fax: +1 415 788 1923

Email: english@stgiles-usa.com

9.1 Course Fees: No documentation will be issued until we receive the Course Deposit. The course fees must be paid in full if documentation is required in support of a visa application. Students will not be permitted to start the course unless full payment has been received.

9.2 Cancellations & refunds:

Cancellation before arrival: The parent/guardian must inform the College in writing and return the student's Certificate of Registration. Cancellation fees are charged as follows, and any balance is refunded:

Cancellation received:

More than 28 days before the course begins:

14-28 days before the course begins

Less than 14 days before the course begins:

After arrival/ early termination of the course:

Refund:

All fees less Course Deposit of £100 or \$200, less the UK Visa Fee (£10) if applicable

20% of Course Fees (excludes transfer charge, insurance premium, UK visa fee and supplementary charges for optional activities if applicable)

No refund available

No refund available

9.3 Changes to enrolments: We reserve the right to charge an administration fee of \$50 / \$100 each time course details are changed after confirmation documents have been issued. This charge will not be applied to course extensions. Students from outside the EU entering the UK on a full student visa must pay the UK Visa Fee (£10) each time a change in dates is requested.

9.4 Visas: It is the responsibility of the parent or guardian to contact their local embassy (or other appropriate office) in good time, in order to obtain any visa/entry documents required for visiting the UK or USA. No visa support documentation will be issued until fees have been paid in full, and **our normal cancellation charges apply** if notification of a failed visa application is received less than 21 days before the course begins. If the visa refusal letter is received more than 21 days before the course begins, a full refund will be given (less UK Visa Fee (£10) if applicable).

9.5 Courses & course content: Courses are offered subject to demand. We reserve the right to vary the organisation and content of courses, and the range of leisure activities according to numbers of students, or in response to circumstances beyond our control.

9.6 Student conduct / standards of behaviour: We reserve the right to terminate without notice the course of any student who persistently misconducts himself/herself in their classes or accommodation, or who fails to meet the attendance requirements of the course. There is no refund of fees to students whose courses are terminated in this way.

9.7 Accident and Medical Insurance / personal insurance: Every student must have a comprehensive insurance package before leaving home. This should cover loss of, and/or damage to personal belongings, medical expenses in the event that the student is ill, and course fees in the event of unexpected cancellation or curtailment of the course. AESTG Ltd., UK and St Giles Colleges Inc., USA accept no liability for the loss of, or damage to any person's property while on the premises of the summer school, or while engaged in leisure activities outside the campus.

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9.8 Responsibilities of the parent/guardian: By signing the application form, the parent/guardian:

1. grants the student permission to participate in the full programme of classes and leisure activities;
2. authorises AESTG Ltd. (UK) / St Giles Colleges (USA) to take appropriate action in the event of any medical or other emergency, and accepts responsibility for the resultant costs;
3. accepts responsibility for any wilful damage caused by the student, and any resultant cost for repair or replacement

9.9 Optional activities: We reserve the right to cancel or to offer substitute activities on the optional activities programmes in the event of fewer than 10 students opting for any individual activity.

9.10 Breakages Deposit: Please note that a deposit of £60 (Nottingham, Reading, Southampton), £100 (Kingston), \$100 (San Francisco Bay area) or equivalent sum in Euros is payable in **cash** upon arrival, and will be collected from all students on the first day of their course.

The deposit will be returned to students with a deduction made for loss of keys and/or personal damage to any property of the school, or for any liability incurred by the school resulting from the individual student named on this form, or which is non-attributable to any individual student, but which can be reasonably held to be caused by students of the school (in the sole opinion of AESTG Ltd. (UK) / St Giles Colleges (USA)).

9.11 Adventure Tours: Booking and payment for Adventure Tours must be made **at least 8 weeks prior** to the start of the tour.

9.11.1 Please ensure that students requiring Schengen visas have these **arranged prior to booking** the Europe & Paris Disneyland Trip (through either the French or Belgian Embassy in your home country) .

9.11.2 Adventure Tours finish at London Heathrow (UK) and San Francisco International (USA) at 06:00 on the final Sunday. Additional transfers from Heathrow to other UK airports can be arranged for a supplement of £50.

9.11.3 Students on Adventure Tours have a luggage allowance of one suitcase and small carry-on bag only (e.g. backpack). We are not able to provide storage for any additional luggage.

The UK camps are operated by AESTG Limited, which is a separate joint venture company owned by St Giles Schools of Languages Limited and the Anglo European School of English Limited, Bournemouth.

The US camp is operated by St Giles Colleges Incorporated, registered in the USA.

Please retain this page for your reference